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**Central Connecticut Community Women's Club Annual Holiday Craft Fair Application**

* **Date: Saturday, November 11, 2023**
* **Where:** Cromwell Middle School, 6 Mann Memorial Drive, Cromwell, CT 06416
* **Hours:** 7 a.m. - 9 a.m. Set-Up / 9 a.m. - 3 p.m. Doors Open to Public
* **Entry Fee:** $50 Single (size approximately 9 ft. x 8 ft. [FRONTAGE x WIDTH]) / $90 Double

# Deadlines:

* + **May 31, 2023 -** Returning crafters from 2022 fair. Same booth placement is based on first come first serve basis. Applications must be postmarked by May 31.
  + **August 2, 2023 -** All new crafters
  + **August 13, 2023 –** Deadline for entry fee refunds
  + **Note:**  Confirmation letters will be sent via email
* **Facilities**:
  + 1 chair per booth provided (you may bring additional as needed).
  + Bring your own table, unless you’ve requested one below ($).
  + Limited electrical booths are available; please request below ($). First come, first serve.
* **Requirements**: We reserve the right to accept or reject your application.
  + Complete form and submit with a photo of your craft (even if you are a returning crafter) and registration fee.
  + No more than 2 persons per booth.
  + Each exhibitor is responsible for their own sales tax.
  + Crafts are handcrafted items only - no imported items, manufactured items, or kits allowed.
  + Fair will allow 10% of booths to be allotted to “direct sales.”(i.e. – Thirty One, LuLa Roe, etc). Only one of each vendor type will be allowed.\*
  + Veteran's Day Special - Optional participation in military discount program (i.e. 10% off for military personal & families, buy 1 get 1, etc). Flags will be provided for booths that choose to participate to signify a special is being offered.
* **Promotion**: CCCWC will perform mass media campaigns including social media, newspapers, publications, signs and posters. Vendor location map provided to fair attendees.

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| **Individual Name:** |  |
| **Business Name:** |  |
| **Address:** |  |
| **Phone #:** |  |
| **Email:** |  |
| **CT Tax Id # (required):** |  |
| **Description of Craft:** |  |
| **Would you like to donate a raffle item?** | Yes \_\_\_\_ No \_\_\_\_ |
| **Would you like to participate in the Veteran’s Day Special? (a flag will be provided for you)** | Yes \_\_\_\_ No \_\_\_\_ |
| **Booth Size:** | Single ($50) \_\_\_\_ Double ($90) \_\_\_\_ |
| **Same booth as last year?** | Yes \_\_\_\_ No \_\_\_\_ |
| **Electrical Outlet** | Yes ($5) \_\_\_\_ No \_\_\_\_ |
| **Tables Needed:** | Yes ($8 each/2.5’x6’) \_\_\_\_ No \_\_\_\_  # Tables \_\_\_\_ |
| **Special Requests or Comments:** |  |

# Total $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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# Mail completed application, photograph and entry fee (payable to the “Central CT Community Women’s Club”) to: CCCWC Craft Fair, P.O. Box 50, Cromwell, CT 06416

Office Use Only:

Check #:

Post Mark Date:

Response Sent:

Booth #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_